

# SAFETY CHECKLIST

## Life Safety Tips

- ☐ **Install Smoke Detectors in Every Guest Room:** It does the guest no good to have a smoke alarm in the hallway if the fire starts in the guest room.
- ☐ **Means of Egress for Second- and Third-Floor Rooms:** If you have guest rooms on the second floor or higher, provide a second way for your guest to reach the ground (other than jumping) should they have to exit the building via a window.
- ☐ **Emergency Lighting:** Install some type of emergency lighting in every guest room. If the lights fail (for example, because of fire), your guests will need some type of lighting in order to find their way to safety. Black & Decker and First Alert both make an emergency light which plugs into your outlet. The light comes on when the power goes out and can be removed and used as a flashlight.
- ☐ **Have Basement Doors Open toward You:** Have the door open toward you and keep it locked (a simple latch will do) to prevent guests from falling down your stairs.
- ☐ **Provide Helmets** if you have bikes available for your guests' use.
- ☐ **Provide Life Preservers** if you have boats available for your guests' use.
- ☐ **DO NOT LEAVE YOUR GUESTS UNATTENDED OVERNIGHT:** If you are unable to stay overnight at your inn when guests are present, hire a night manager.

